## **LATE FEE POLICY**

## **Dear Parents**

- 1) School fee is collected on quarterly basis.
- 2) School fees is collected without late fees from 01<sup>st</sup> to 10<sup>th</sup> of first month of every quarter.
- 3) Late Fee @ Rs 20/- per day (including holidays) is charged for 10 days after the last day of payment (i.e. 11<sup>th</sup> to 20<sup>th</sup>)
- 4) Thereafter Rs. 50/- per day (including holidays) will be charged for next 20 days (w.e.f 21<sup>st</sup> of first month) till the action of strike off name is initiated.
- 5) In case of readmission of struck off cases, all charges as specified for admission will be levied.